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NOTIFICATIONS BY GOVERNMENT

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SCHOOL EDUCATION DEPARTMENT
(PS)

ANDHRA PRADESH SCHOOL EDUCATION REGULATORY & MONITORING COMMISSION - FIXATION OF FEE STRUCTURE FOR NURSERY TO 10TH CLASS IN PRIVATE UN-AIDED SCHOOLS IN THE STATE OF ANDHRA PRADESH FOR THE BLOCK PERIOD FROM 2021-2022, 2022-2023 AND 2023-2024.

[G.O.Ms.No.53, School Education (PS), 24th August, 2021.]

NOTIFICATION

In exercise of the powers conferred under Section 7 of the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983 (Act No.5 of 1983), the Government hereby notify the following fee structure for Nursery to 10th Class of Private Un-Aided Schools in the State of Andhra Pradesh for the block period from 2021-2022, 2022-2023 and 2023-2024:-

- (i). The Composite Tuition / Annual Fee of schools including Prospectus & Registration, Admission fee, Examination fee and Refundable charge etc., all put together are fixed as under collectible in three equal instalments: -
 - (a). In the schools situated in Gram Panchayats the maximum average fee collectible shall be Rs.10,000/- per annum for Primary Schools (Class Nursery to 5th) and average fees Rs.12,000/- per annum for Secondary Schools (Class 6th to 10th);

- (b). In the schools situated in Municipalities the maximum average fee collectible shall be Rs.11,000/- per annum for Primary Schools (Class Nursery to 5th) and average fees Rs.15,000/- per annum for Secondary Schools (Class 6th to 10th);
- (c) In the schools situated in Municipal Corporations the maximum average fee collectible shall be Rs.12,000/- per annum for Primary Schools (Class Nursery to 5th) and average fees Rs.18,000/- per annum for Secondary Schools (class 6th to 10th).
- (ii). This fee is inclusive of Tuition Fee, Prospectus and Registration Fee, Admission Fee, Examination Fee, Laboratory Fee, Sports Fee, Computer Laboratory Fee, Library Fee, Extracurricular activities fee, Student Welfare Fund, Student Health Care Scheme, Study Tour, Alumni and any other similar fee related to academics;
- (iii). In addition to the above, a student is expected to pay optional fee components such as Transportation charges, hostel charges (boarding and lodging charges) if he / she opts for the same;

TRANSPORTATION CHARGES:

Some of the day scholars who do not stay in the hostel and commute everyday opt to avail transportation facility provided by the management. In such a case, the transportation charges shall be collected @ Rs.1.20 per km per annum.

HOSTEL (BOARDING AND LODGING) CHARGES:

Many children coming from long distances would like to stay in the hostel if a facility is provided by the institution.

- (a). In the schools situated in Gram Panchayats, the maximum hostel (Boarding and Lodging) charges collectible shall be Rs.18,000/- per annum;
- (b). In the schools situated in Municipalities, the maximum hostel (Boarding and Lodging) charges collectible shall be Rs.20,000/- per annum; and
- (c) In the schools situated in Municipal Corporations, the maximum hostel (Boarding and Lodging) charges collectible shall be Rs.24,000/- per annum.
- (iv). There are another group of Educational Institutions, which are tutorial in nature. The dictionary meaning of the word "Tutorial" is relating to a tutor or a tutor's tuition. It is a period of tuition (extra coaching) given by a university or college tutor to an individual or very small group. There is another meaning " formal teaching consists of Lecturers, Tutorials and Practicals". It is in the former sense that tutorial here is used. In Andhra Pradesh several tutorial colleges have come up in the past 30 years.

which impart in addition to regular classes of class syllabus or plus two classes in CBSE, also coach the students for IIT, JEE and NEET entrance exams and those students who qualify the entrance exams are given admission in IITs, NITs and reputed medical colleges in India. Extra fee is charged for coaching in such institutions. Some of the institutions have opened branches not only in almost all the towns in Andhra Pradesh but also in all the Metropolitan cities in India. There are institutions which are charging more than Rs.5,00,000/- towards yearly tuition fee with tutorial facility. In tutorial in addition to extra coaching they also provide extra material / notes and also conduct weekly or monthly tests so as to make ready the student for the concerned examination. It is totally examination oriented.

After considering the factors associated with tutorials (extra coaching), the institutions imparting tutorials are not allowed to collect any extra amount towards tutorial fee including teaching and material supplied, and test conducted irrespective of whether the place is located in a rural area or town or a city;

(v). **MAINTENANCE OF ACCOUNTS:**

- (a). A recognized school shall maintain proper books of accounts;
- (b). A recognized school shall maintain the accounts in accordance with relevant accounting standards and generally accepted accounting principles;
- (c). Expenditure to be met:

Any recognized school has to meet the expenditure under the following heads:

- (i). Operational Expenses;
 - (ii). Providing for cost of capital, expansion, development and addition of infrastructure;
 - (iii). Facilities provided to the students;
 - (iv). Generate reasonable surplus to be utilized for, inter alia, augmentation of facilities and expansion, including establishment of a new branch or schools under the management of the same eligible educational entity.
- (d). The procedure for collecting the fees in a school shall be open, transparent and accountable;
 - (e). The recognized school shall ensure that no capitation fee is charged.
 - (f). The recognized school shall ensure that proper hygienic standards are maintainable in the toilets provided.

- (g). The possible fee components are:
- (i). Prospectus & Registration Fee: It shall be payable only at the time of admission by the student.
 - (ii). Admission fee: It shall be payable only at the time of admission by the student.
 - (iii). Examination fee: It shall be payable only for Examinations.
 - (iv). Composite annual fee: Single head annual recurring fee including tuition fee payable each year.
 - (v). Optional fee components: various fee payable for optional activities and facilities provided by the school like transportation charges and hostel (boarding and lodging) charges.
- (vi). The head of school six weeks before commencement of each academic year shall file before the Competent Authority (District Education Officer / Regional Joint Director) and also the commission a full statement of fee to be levied / collected and also place it in the school notice board and school website, specifying when or at what intervals it is payable i.e. monthly, bi – monthly, quarterly or half – yearly;
- (vii). No recognized school shall solely provide that the composite annual fee be paid on an annual basis;
- (viii). At the time of admission, the Manager of every recognized school shall provide the parents or legal guardians of students, a full statement of the fees to be levied by such school during the ensuing academic year. No school except with the prior approval of Competent Authority, charge any fees in excess of fee intimated to the competent authority.
- (ix). No capitation fee shall be charged by any school;
- (x). Receipt shall be issued for each time fee is paid;
- (xi). No student shall be compelled to purchase books, shoes or uniform from a particular shop. The school dress / uniform shall not be changed atleast for five years. For any reason it is changed, justification shall be given;
- (xii). Notwithstanding anything contained above, if a school management is of the view that the fee fixed above is low in its case and is not sustainable in the long run, the institution may file a proposal before the Commission within 15 days from the date of notification giving the basis of how much fee would be adequate in its case and stating the reasons therein, how and why the fee fixed in its case is low, in the prescribed format available in the Commission website www.apsermc.ap.gov.in. In that case, such a school can collect the total fee fixed in para (i) above, either in full or part tentatively and file its proposal before the Commission. The Commission will dispose of the proposal within three months from the date

of submitting the proposal and uploading all the documents in the prescribed format indicated above. The institution shall not collect any more fees till the disposal of the application by the Commission;

- (xiii). While filing the proposal, the institution shall enclose / furnish the following details in the format given in the official website of the Commission:
 - (a). Details of salary paid to the teaching and non – teaching staff;
 - (b). Details of staff qualifications;
 - (c). Details of major heads of expenditure such as electricity charges, fuel, stationery, sports equipment, library books, lab consumables;
 - (d). Audited accounts for the previous three years including balance sheets, income and expenditure statements, receipts and payments account, bank re-conciliation statement;
 - (e). Receipts particulars of hostel fee, tuition fee, tutorial / coaching fee, transportation charges collected; and
 - (f). Any other details which will help in arriving the correct expenditure.
- (xiv). The Commission may call for the day books / cash books, ledgers, balance sheets, income expenditure, receipts and payments accounts and any other information which will help the commission in arriving at the fee to be fixed;
- (xv). Upon filing the proposal, the Commission will examine the special circumstances existing in such a case, like the infrastructural facilities provided by the institution, the salaries paid to the staff and their qualifications, the Library and Laboratory facilities extended, the IT Lab, sports facilities and other services available in the campus. Upon considering the proposal and the reasons given by the recognized School, accept or reject the proposal or prescribe such percentage increase in fees as it may deem fit (not being less than the permitted fee) specifying therein the special circumstances prevailing in that case. Such order shall be in writing and be served on the recognized school;
- (xvi). The income received by the educational institution shall be spent as under:
 - (a). 50% of the fees collected shall be earmarked towards payment of the salaries to the staff;
 - (b). 15% of the fees collected shall be earmarked as managements contribution towards staff benefits like Gratuity, Teachers Provident Fund, Group Insurance Scheme etc;
 - (c). 15% of the fees collected shall be utilized for the maintenance of the institutions towards expenditure involving the building rent, electricity and water charges, stationary etc., required for office payments to be made and to auditors, purchase of Library books, chemicals, specimens and other material required for the Laboratory and expenditure involving the upkeep of the institution etc;

- (d). 20% of the fees collected shall be earmarked for the developmental activities of the institution i.e. expenditure involving opening of additional courses, classes, sections and up-gradation of the institutions, construction of additional accommodation, acquiring costly equipment and furniture, purchase of land for the use of the institution and the like;
- (xvii). Considering the number of Private Un – Aided schools, it is not necessary to fix the fee structure of each private un – aided school. The fee structure is considered and notified for the academic years, 2021 – 2022, 2022 – 2023 and 2023 – 2024, subject to the following directions: -
- (a). The fee is on all inclusive annual fee including various fee like Tuition Fee, Prospectus and Registration Fee, Admission Fee, Examination Fee, Laboratory Fee, Sports Fee, Computer Laboratory Fee, Library Fee, Extracurricular activities fee, Student Welfare Fund, Student Health Care Scheme, Study Tour, Alumni and any other similar fee related to academics;
- (b). The same fee shall be continue for the students admitted during the block period 2021 – 2022 to 2023 – 2024 (i.e. academic years 2021 – 2022, 2022 – 2023 and 2023 – 2024);
- (c). The institutions whose affiliations are not extended by the affiliating boards for the academic year, 2021- 2022 are not entitled to collect any fee;
- (d). The institutions shall not charge either directly or indirectly any other amount over and above the fee fixed. If any other amount is charged under any other head or guise i.e. donations, the same would amount to charging of capitation fee and in that case, the institution shall be liable for prosecution;
- (e). Tutorial Institutions are allowed to charge tutorial fee even if they are registered under Section – 32 of Andhra Pradesh Education Act, 1982 (Act No.1 of 1982).

B. RAJSEKHAR,
Principal Secretary to Government.

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